2017 - 2018 Annual Program Assessment Report

The Office of Academic Program Assessment California State University, Sacramento

For more information visit our <u>website</u> or <u>contact us</u> for more help.

Please begin by selecting your program name in the drop down.

If the program name is not listed, please enter it below:
BS Gerontology
OR enter program name:

Section 1: Report All of the Program Learning Outcomes Assessed

Question 1: Program Learning Outcomes

Q1.1.

	earning Outcomes (PLOs), Sac State Baccalaureate Learning Goals (BLGs), and
1. Critical Thinking	Goals (GLGs) did you assess? [Check all that apply]
_	
2. Information Literacy3. Written Communication	
_	
4. Oral Communication	
5. Quantitative Literacy	
6. Inquiry and Analysis	
7. Creative Thinking	
8. Reading	
9. Team Work	
10. Problem Solving	
11. Civic Knowledge and Eng	agement
12. Intercultural Knowled	ge, Competency, and Perspectives
13. Ethical Reasoning	
14. Foundations and Skills fo	r Lifelong Learning
15. Global Learning and Po	erspectives
\square 16. Integrative and Applied l	earning
17. Overall Competencies for	GE Knowledge
18. Overall Disciplinary Kr	owledge
19. Professionalism	
20A. Other, specify any asse	ssed PLOs not included above:
a.	
b.	
C.	
	ogram has not collected any data for any PLOs. Please go directly to Q6
(skip Q1.2 to Q5.3.1.)	by tall has not confected any data for any FLOS. Hease go directly to Qo

Q1.2.

Please provide more detailed background information about **EACH PLO** you checked above and other information including how your specific PLOs are **explicitly** linked to the Sac State **BLGs/GLGs**:

Civic knowledge and engagement is part of Personal and Social Responsibility (Values), the fourth Sacramento State Baccalaureate Learning Goal for the 21st Century. Among the Gerontology Competencies for Undergraduate and Graduate Education adopted by the Association for Gerontology in Higher Education (AGHE) are the following competencies related to civic engagement:

- Engage, through effective communication older persons, their families and the community, in personal and public issues in aging (II.3)
- Engage collaboratively with others to promote integrated approaches to aging (II.4)
- Employ and design programmatic and community development with and on behalf of the aging population (III.3)
- Employ and generate policy to equitably address the needs of older persons (III.7)

^	4	2	4
u	1	. Z.	. в.

Do you have rubrics for	your PLOs?
1 Vec for all PI Oc	

- 2. Yes, but for some PLOs
- 3. No rubrics for PLOs
- 4. N/A
- 5. Other, specify:

Q1.3

Are your PLOs closely aligned with the mission of the university?

- 1. Yes
- 2. No.
- 3. Don't know

01.4.

Is your program externally accredited (other than through WASC Senior College and University Commission (WSCUC))?

- 1. Yes
- 2. No (skip to Q1.5)
- 3. Don't know (skip to **Q1.5**)

Q1.4.1.

If the answer to Q1.4 is **yes**, are your PLOs closely aligned with the mission/goals/outcomes of the accreditation agency?

- 1. Yes
- 2. No
- 3. Don't know

Q1.5.

id your program use the Degree Qualification Profile ("DQP", see http://degreeprofile.org) to develop you LO(s)?
○ 1. Yes○ 2. No, but I know what the DQP is
3. No, I don't know what the DQP is
4. Don't know
1.6.

Did you use action verbs to make each PLO measurable?

- 1. Yes
- 2. No
- 3. Don't know

(Remember: Save your progress)

Section 2: Report One Learning Outcome in Detail

Question 2: Standard of Performance for the Selected PLO

Q2.1.

Select **OR** type in **ONE(1)** PLO here as an example to illustrate how you conducted assessment (be sure you *checked the correct box* for this PLO in Q1.1):

Civic Knowledge and Engagement

If your PLO is **not listed, please enter it here**:

Q2.1.1.

Please provide more background information about the **specific PLO** you've chosen in Q2.1.

The Gerontology Department examined recent graduating majors' skills and knowledge related to civic engagement necessary to be successful civic leaders, professionals, and informed citizens in a diverse national and global society.

Civic knowledge and engagement are part of all gerontology coursework. The year-long practicum (GERO 130 and GERO 131) offers students the opportunity to apply what they have learned in prior courses by interning with local aging services agencies and by designing, implementing, and evaluating a substantive service project. In these paired capstone courses required for all Gerontology majors, students spend at least 220 hours at their placement agencies, meet monthly in small groups with faculty members, and complete graded written work that includes regular journals, peer-reviewed article analyses, and other assignments designed to deepen their understanding of gerontology theory, practice, and policy issues at the local, state, national, and international levels.

Q2.2.

Has the program developed or adopted *explicit program standards of performance/expectations* for this PLO? (e.g. "We expect 70% of our students to achieve at least a score of 3 or higher in all dimensions of the Written Communication VALUE rubric.")

1. Yes

2. No

_	provide	and/or attach the rubric(s) AND 2) the standards of performance/expectations that d for the selected PLO here:	
See attacl	ned Appe	ndix A	
Appen 19.49		ric_Standards_table.docx No file attached	
Q2.4. PLO	Q2.5. Stdrd	Q2.6. Please indicate where you have published the PLO , the standard (stdrd) of Rubric performance, and the rubric that was used to measure the PLO:	
	2	1. In SOME course syllabi/assignments in the program that address the PLO	
~		2. In ALL course syllabi/assignments in the program that address the PLO	
V		3. In the student handbook/advising handbook	
		4. In the university catalogue	
V	V	5. On the academic unit website or in newsletters	
S	V	6. In the assessment or program review reports, plans, resources, or activities	
~		7. In new course proposal forms in the department/college/university	
		8. In the department/college/university's strategic plans and other planning documents	
V		9. In the department/college/university's budget plans and other resource allocation documents	
	0	10. Other, specify:	
		Overtion 2. Data Callection Matheda and	
		Question 3: Data Collection Methods and Evaluation of Data Quality for the Selected PLO	
1. Yes2. No3. Do	s (skip to	ata/evidence collected for the selected PLO? Q6) (skip to Q6)	

Q3.1.1.

How many assessment tools/methods/measures $in\ total$ did you use to assess this PLO?

1

Q3.2.

Was the data **scored/evaluated** for this PLO?

- 1. Yes
- 2. No (skip to **Q6**)
- 3. Don't know (skip to Q6)
- 4. N/A (skip to **Q6**)

03.2.1.

Please describe how you collected the assessment data for the selected PLO. For example, in what course(s) or by what means were data collected:

Data were collected through written evaluations of GERO 131 students completed by Practicum Site Supervisors at the end of the Fall 2017 and Spring 2018 semesters. These data provided an external perspective of graduating majors' preparedness for civic engagement from aging services professionals who worked closely with these students over the course of a year.

Practicum site supervisors rated the students on 19 performance standards relevant to Civic Knowledge and Engagement. A 5-point Likert scale was used (1=Poor: student has difficulty grasping concepts, 2=Fair: student grasps idea, but does not demonstrate competency, 3=Good: student demonstrates beginning competence, 4=Excellent: student demonstrates competency but not consistency, 5=Exemplary: student demonstrates competency coherently and consistently as an integrated part of the student's performance).

(Remember: Save your progress)

Question 3A: Direct Measures (key assignments, projects, portfolios, etc.)

Q3.3.

Were direct measures (key assignments, projects, portfolios, course work, student tests, etc.) used to assess this PLO?

- 1. Yes
- 2. No (skip to Q3.7)
- 3. Don't know (skip to Q3.7)

Q3.3.1.

Which of the following direct measures (key assignments, projects, portfolios, course work, student tests, etc.) were used? [Check all that apply]

- 1. Capstone project (e.g. theses, senior theses), courses, or experiences
- 2. Key assignments from required classes in the program
- 3. Key assignments from elective classes
- 4. Classroom based performance assessment such as simulations, comprehensive exams, or critiques
- 5. External performance assessments such as internships or other community-based projects
- ☐ 6. E-Portfolios
- 7. Other Portfolios
- 8. Other, specify:

Q3.3.2.

Please 1) provide and/or attach the direct measure (key assignments, projects, portfolios, course work,

student tests, etc.) you used to collect data, THEN 2) explain here h	ow it assesses the PLO:
The attached written evaluation form (Appendiix B) asked Practicum students who had been interning with their agencies for one year on for civic engagement. Students and Practicum Site Supervisors met tevaluation.	19 competencies related to preparedness
Appendix B Practicum Supervisor Evaluation of Student_131.docx 18.01 KB	No file attached
Q3.4. What tool was used to evaluate the data? 1. No rubric is used to interpret the evidence (skip to Q3.4.4.) 2. Used rubric developed/modified by the faculty who teaches the 3. Used rubric developed/modified by a group of faculty (skip to Q4. Used rubric pilot-tested and refined by a group of faculty (skip to 5. The VALUE rubric(s) (skip to Q3.4.2.) 6. Modified VALUE rubric(s) (skip to Q3.4.2.) 7. Used other means (Answer Q3.4.1.)	3.4.2.)
Q3.4.1. If you used other means, which of the following measures was used? [1. National disciplinary exams or state/professional licensure exam 2. General knowledge and skills measures (e.g. CLA, ETS PP, etc.) 3. Other standardized knowledge and skill exams (e.g. ETC, GRE, e.g. 4. Other, specify:	ns (skip to Q3.4.4.) (skip to Q3.4.4.)
(skip to Q3.4.4.)	
Q3.4.2. Was the rubric aligned directly and explicitly with the PLO? 1. Yes 2. No 3. Don't know 4. N/A	
Q3.4.3. Was the direct measure (e.g. assignment, thesis, etc.) aligned direct 1. Yes 2. No 3. Don't know 4. N/A	ly and explicitly with the rubric ?

Q3.4.4.

Was the **direct measure** (e.g. assignment, thesis, etc.) aligned directly and explicitly **with the PLO**?

1. Yes

② 2. No
3. Don't know
O 4. N/A
Q3.5.
Please enter the number (#) of faculty members who participated in planning the assessment data collection of the selected PLO?
3
Q3.5.1. Please enter the number (#) of faculty members who participated in the evaluation of the assessment data for the selected PLO?
1
Q3.5.2.
If the data was evaluated by multiple scorers, was there a norming process (a procedure to make sure everyone
was scoring similarly)?
1. Yes 2. No
3. Don't know
• 4. N/A
Q3.6.
How did you select the sample of student work (papers, projects, portfolios, etc.)?
All Gerontology majors who completed GERO 131 in either the Fall of 2017 or the Spring of 2018 were
included. Gerontology minors were not included.
Q3.6.1.
How did you decide how many samples of student work to review?
Typically, GERO 131 is taken in the final semester prior to graduation. Therefore, the evaluation data collected
on GERO 131 students capture their readiness for effective civic engagement towards the end of their
Gerontology undergraduate studies. All GERO 131 students who were Gerontology majors and for whom
practicum supervisor evaluations were available were included.
Q3.6.2.
Please enter the number (#) of students that were in the class or program?

55	
Q3.6.4. Was the sample size of student work for the direct r	manaura adaguata?
• 1. Yes	neasure adequates
2. No	
3. Don't know	
(Remember	: Save your progress)
Question 3B: Indirect Measures	(surveys, focus groups, interviews, etc.)
Q3.7.	
Were indirect measures used to assess the PLO? 1. Yes	
2. No (skip to Q3.8)	
3. Don't Know (skip to Q3.8)	
Q3.7.1.	
Which of the following indirect measures were used	? [Check all that apply]
1. National student surveys (e.g. NSSE)	· [energy and energy]
2. University conducted student surveys (e.g. O	OIR)
3. College/department/program student survey:	
4. Alumni surveys, focus groups, or interviews	5
5. Employer surveys, focus groups, or interview	/S
6. Advisory board surveys, focus groups, or inte	
7. Other, specify:	
Q3.7.1.1.	
Please explain and attach the indirect measure you	used to collect data:
NA	

Q3.7.2.

If surveys were used, how was the sample size **decided**?

NA
Q3.7.3. If surveys were used, how did you select your sample:
NA
Q3.7.4. If surveys were used, please enter the response rate:
ar surveys were used, please effer the response rate.
Overtion 2Co Other Measures
Question 3C: Other Measures (external benchmarking, licensing exams, standardized tests, etc.)
Q3.8.
Were external benchmarking data, such as licensing exams or standardized tests, used to assess the PLO? 1. Yes
2. No (skip to Q3.8.2)
3. Don't Know (skip to Q3.8.2)
Q3.8.1. Which of the following measures was used? [Check all that apply]
1. National disciplinary exams or state/professional licensure exams
2. General knowledge and skills measures (e.g. CLA, ETS PP, etc.)3. Other standardized knowledge and skill exams (e.g. ETC, GRE, etc.)
4. Other, specify:
Q3.8.2.
Were other measures used to assess the PLO?
1. Yes2. No (skip to Q4.1)
3. Don't know (skip to Q4.1)

Q3.8.3.

If other measures were used, please specify:		
NA NA		
No file attached No file attached		
(Remember: Save your progress)		
Question 4: Data, Findings, and Conclusions		
Q4.1. Please provide tables and/or graphs to summarize the assessment data, findings, and conclusions for the selected PLO in Q2.1 (see Appendix 12 in our Feedback Packet Example):		
see attached Appendix C		
No file attached Appendix C Summary_Data.docx 13.76 KB		

Q4.2.

Are students doing well and meeting the program standard? **If not**, how will the program work to improve student performance of the selected PLO?

7/16/18, 3:04 PM

Overall, students were rated highly by the practicum site supervisors on the knowledge and skills necessary for effective civic engagement.

To strengthen students' *Civic Communication* skills, faculty will review existing assignments in both GERO 130 and 131 to identify where more emphasis on verbal and written communication could be placed. Students enrolled in these courses already complete a number of substantive written assignments (weekly journals, peer-reviewed article analyses, project proposal, etc.) as well as give presentations about their projects at the culmination of the practicum. However, there may be opportunities to introduce more structured feedback on written and verbal communication within these current assignments.

Similarly, opportunities to support and encourage self-reflection will be explored. Currently, the primary mechanisms for self-reflection are the weekly journal entries and evaluations completed by the students, site supervisors, and faculty. Gerontology faculty will review these to identify ways they may be improved. For example, we may want to ask site supervisors to provide more concrete feedback in their mid-semester and final student evaluations regarding what students could do to improve and grow as future professionals and leaders.

No file attached	No file attached
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Q4.3.

For the selected PLO, the student performance:

- 1. Exceeded expectation/standard
- 2. Met expectation/standard
- 3. Partially met expectation/standard
- 4. Did not meet expectation/standard
- 5. No expectation/standard has been specified
- 6. Don't know

Question 4A: Alignment and Quality

04.4.

Did the data, including the direct measures, from all the different assessment tools/measures/methods directly align with the PLO?

- 1. Yes
- 2. No
- 3. Don't know

Q4.5.

Were all the assessment tools/measures/methods that were used good measures of the PLO?

- 1. Yes
- 2. No
- 3. Don't know

Question 5: Use of Assessment Data (Closing the Loop)

05.1.

As a result of the assessment effort and based on prior feedback from OAPA, do you anticipate **making any changes** for your program (e.g. course structure, course content, or modification of PLOs)?

1. Yes2. No (skip to **Q5.2**)3. Don't know (skip to **Q5.2**)

Q5.1.1.

Please describe what changes you plan to make in your program as a result of your assessment of this PLO.

- 1. Place more emphasis on verbal and written communication in existing assignments, including more structured feedback on student writing and presentation skills.
- 2. Consider revising evaluation forms.

Q5.1.2.

Do you have a plan to assess the *impact of the changes* that you anticipate making?

1. Yes, describe your plan:

Knowledge and skills relating to Civic Engagement will continue to be assessed in subsequent years, including in next year's Annual Assessment and Program Assessment. This assessment will be expanded to measure intra-individual change between the first semester of the practicum (GERO 130) and the second semester of the practicum (GERO131) as well as trends across several years. In addition. The qualitative feedback provided by practicum supervisors will be included in future analysis.

\bigcirc	2	No	`
2	۷.	111	,

3. Don't know

Q5.2.

To what extent did you apply previous assessment results collected through your program in the	1.	2.	3.	4.	5.
following areas?	Very Much	Quite a Bit	Some	Not at All	N/A
1. Improving specific courses	0	0	0	0	0
2. Modifying curriculum	0	0	0	0	0
3. Improving advising and mentoring	0	0	0	0	0
4. Revising learning outcomes/goals	0	0	0	0	0
5. Revising rubrics and/or expectations	0	0	0	0	0
6. Developing/updating assessment plan	0	0	0	0	0
7. Annual assessment reports	0	0	0	0	0
8. Program review	0	0	0	0	0
9. Prospective student and family information	0	0	0	0	0

10. Alumni communication	0	0	0	0	0
11. WSCUC accreditation (regional accreditation)	0	0	0	0	0
12. Program accreditation	0	0	0	0	0
13. External accountability reporting requirement	0	0	0	0	0
14. Trustee/Governing Board deliberations	0	0	0	0	0
15. Strategic planning	0	0	0	0	0
16. Institutional benchmarking	0	0	0	0	0
17. Academic policy development or modifications	0	0	0	0	0
18. Institutional improvement	0	0	0	0	0
19. Resource allocation and budgeting	0	0	0	0	0
20. New faculty hiring	0	0	0	0	0
21. Professional development for faculty and staff	0	0	0	0	0
22. Recruitment of new students	0	0	0	0	0
23. Other, specify:	0	0	0	0	0

Q5.2.1.

Please provide a detailed example of how you used the assessment data above:

- 1. Modified some course content, including assignments, readings, and rubrics
- 2. Continued to expand and diversify Practicum placement sites and other service learning opportunities
- 3. Strengthened student mentoring through faculty training
- 4. Discussed in faculty meetings
- 5. Modified course and assignment rubrics as needed
- 6. Used in yearly review, course discussions, and when modifying the Assessment Plan
- 7. Analyzed data and completed report; planned for next year's assessment
- 8. Will use in upcoming Program Review
- 9. Briefly discuss PLOs and relevant skills/competencies as well as integrated, applied nature of core courses in orientation and advising sessions
- 10. Used PLO data in Program Review Alumni Survey
- 11. NA
- 12. NA
- 13. Aligned with national competency standards
- 14. NA
- 15. Used PLO and data to guide discussion of future of program
- 16. NA
- 17. NA
- 18. Discussed with Gerontology Advisory Council and Practicum agency partners
- 19. Used in hiring and FTEs increase proposals
- 20. Hired new tenure-track faculty
- 21. Encouraged faculty to submit abstracts and attend appropriate conferences
- 22. Included in printed and electronic materials for prospective and new students

from the Office of Academic Program Assessment in the following areas?	Very Much	Quite a bit	Some	Not at All	N/A
1. Program Learning Outcomes	0	0	0	0	0
2. Standards of Performance	0	0	0	0	0
3. Measures	0	0	0	0	0
4. Rubrics	0	0	0	0	0
5. Alignment	0	0	0	0	0
6. Data Collection	0	0	0	0	0
7. Data Analysis and Presentation	0	0	0	0	0
8. Use of Assessment Data	0	0	0	0	0
9. Other, please specify:	0	0	0	0	0

Q5.3.1.

Please share with us an example of how you applied **previous feedback** from the Office of Academic Program Assessment in any of the areas above:

As recommended, we broke the PLO of focus down to its component parts and assessed these components separately to refine our understanding of students' strengths and areas of potential improvement.

To complement prior assessments based on self-reported data, this year we collected and analyzed external evaluation data about students' competencies and skills.

Re-evaluation of all PLOs, will be considered in the Program Assessment Process. Students were provided with performance definitions for the teamwork evaluation process along with class content and practice on evaluation self and others in the team. The worksheet and summary sheets were modified for F17-18 use.

(Remember: Save your progress)

Section 3: Report Other Assessment Activities

Other Assessment Activities

Q6.

If your program/academic unit conducted assessment activities that are **not directly related to the PLOs** for this year (i.e. impacts of an advising center, etc.), please provide those activities and results here:

NA		
■ No file attached ■ No file attached		

Q6.1.

	essment in the future and to the mission, vision, and the strategic planning for the program and the univers
NA	
Q7.	
_	t PLO(s) do you plan to assess next year? [Check all that apply]
_	1. Critical Thinking
	2. Information Literacy
_	3. Written Communication
_	4. Oral Communication
_	5. Quantitative Literacy
	6. Inquiry and Analysis
_	7. Creative Thinking
_	8. Reading
_	9. Team Work
_	10. Problem Solving
_	11. Civic Knowledge and Engagement
_	12. Intercultural Knowledge, Competency, and Perspectives
	13. Ethical Reasoning
	14. Foundations and Skills for Lifelong Learning
_	15. Global Learning and Perspectives
	16. Integrative and Applied Learning
_	17. Overall Competencies for GE Knowledge
	18. Overall Disciplinary Knowledge
	19. Professionalism
	20. Other, specify any PLOs not included above:
a.	
b.	

Q8.

Please explain how this year's assessment activities help you address recommendations from your department's last program review?

Q10. Program/Concentrat BS Gerontology	ion Name: [skip if program name is already selected or appears above]
	(If you typed in your program name at the beginning, please skip to Q11)
	Program:
	Program Information (Required)
Se	ction 4: Background Information about the Program
Attachment F - Curr	ісшині мар
Attachment E - Asse	
	c Engagement VALUE Rubric
Attachment C - Sum	
Attachment B - Prac	ticum Supervisor Evaluation of Student
Attachment A - Civid	Knowledge and Engagement Rubric and Standards of Performance/Expectations
Q9.1. If you have attached	d any files to this form, please list every attached file here:
No file attached	No file attached
Appendix D CivicE 40.19 KB	ngagement Rubric.docx No file attached
Q9. Please attach ar	ny additional files here:
SKIIIS.	
curriculum and cour skills.	sework where we can help students develop their civic communication and more self reflection

Catheryn Koss, Cheryl Osborne

Q11.1.

Department Chair/Program Director:

Cheryl Osborne

Q11.2.

Assessment Coordinator:	
Catheryn Koss	
Q12.	
Department/Division/Program of Academic Unit (select):	
Gerontology	
Q13.	
College:	
College of Social Sciences & Interdisciplinary Studies	
Q14.	
What is the total enrollment (#) for Academic Unit during assessment (see Departmental Fact Book):	
Fact book not updated	
Tact book not updated	
Q15.	
Program Type:	
1. Undergraduate baccalaureate major	
2. Credential	
3. Master's Degree	
4. Doctorate (Ph.D./Ed.D./Ed.S./D.P.T./etc.)	
© 5. Other, specify:	
Q16.1. List all the names: Gerontology	
Q16.2. How many concentrations appear on the diploma for this undergraduate program?	
0	
Q17. Number of master's degree programs the academic unit has?	
0	
Q17.1. List all the names:	
Q17.2. How many concentrations appear on the diploma for this master's program?	
N/A	
Q18. Number of credential programs the academic unit has?	
N/A	

Q18.1. List all the names:								
Q19. Number of doctorate degree p	roarame	the acac	lemic unit	hac?				
0	Tograms	s the acac	ienne anne	nas:				
Q19.1. List all the names:								
NA								
When was your Assessment Plan	1.	2	3	I 4	5	6	7	8.
when was your Assessment Flan	1.	۷.	3.	٠.	J.	6.	7.	0.
								Don't
	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	No Plan	know
Q20. Developed?	0	0	0	0	0	0	0	0
Q20.1. Last updated?	0	0	0	0	0	0	0	0
Q20.2. (Required) Please obtain and attach your latest Appendix E Gerontology Assessment 20.05 KB				2018.doc	•			
Q21. Has your program developed a curricular 1. Yes 2. No 3. Don't know	ulum ma	ap?						
Q21.1. Please obtain and attach your latest	curricul	um map:						
Appendix F Curriculum Map 17-2018.do 13.36 KB	осх							
Q22. Has your program indicated explicitly if 1. Yes 2. No 3. Don't know	in the cu	rriculum r	nap where	e assessm	ent of st i	udent lea	r ning occ	curs?

Q23.

Does your program have a capstone class?

2. No

3. Don't know

1. Yes, specify:	
GERO 130 & GERO 131	
2. No3. Don't know	
Q23.1.	
Does your program have a capstone project(s)?	
1. Yes	

(Remember: Save your progress)
Save When Completed!

ver. 10.**31**.17

Gerontology Department 2017-2018 Annual Program Assessment Report Q2.3 Rubric and Standards of Performance/Expectations

Gerontology Department Performance Learning Objectives	Civic Engagement VALUE Rubric ¹ Components and Capstone Achievement Definitions	Gerontology Competencies for Undergraduate and Graduate Education ²	Standards of Performance Practicum Supervisor Evaluation of GERO 131 Students
4. Demonstrate social and cultural awareness, sensitivity, respect, and support of multiple perspectives when interacting with others and addressing elder needs. (Sac State Baccalaureate Learning Goals 2, 3, 4, 5)	Capstone achievement defined as: "Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity."	I.4 Relate social theories and science of aging to understanding heterogeneity, inequality and context of aging.	Ability to hear and consider viewpoints different from one's own Ability to demonstrate respect for different cultures & languages Ability to maintain ethical practice: Respect
1. Demonstrate understanding of fundamental interdisciplinary evidence-based knowledge, theories, skills, values, and current trends as a basis for competent gerontological practice. (Sac State Baccalaureate Learning Goals 1, 2, 5)	Analysis of Knowledge Capstone achievement defined as: "Connects and extends knowledge (facts, theories, etc.) from one's own academic study/field/discipline to civic engagement and to one's own participation in civic life, politics, and government."	III.8. Engage in research to advance knowledge and improve interventions for older persons.	Ability to evaluate, modify, and explain practice decisions Ability to conceptualize and to discern significance of interrelationships and to draw generalizations Ability to apply information from general to specific and from specific to general
5. Exhibit personal and social responsibility, (including lifelong learning) and ethical and professional behavior in all settings. (Sac State Baccalaureate Learning Goals 4,	Civic Identity and Commitment Capstone achievement defined as: "Provides evidence of experience in civic engagement activities and describes what she/he has learned about her or himself as	II.1. Develop a gerontological perspective through knowledge and self-reflection. II.2. Adhere to ethical	Ability and willingness to evaluate one's own strengths and limitations Ability to maintain ethical practice: Giving and receiving critical feedback

¹ Association of American Colleges and Universities. (2009). *Civic Engagement VALUE Rubric*. Retrieved from https://www.aacu.org/sites/default/files/files/VALUE/CivicEngagementSample.pdf
² Association for Gerontology in Higher Education. (2014). *Gerontology Competencies for Undergraduate and Graduate Education*. Retrieved from

https://www.aghe.org/images/aghe/competencies/gerontology competencies.pdf

Gerontology Department Performance Learning Objectives	Civic Engagement VALUE Rubric ¹ Components and Capstone Achievement Definitions	Gerontology Competencies for Undergraduate and Graduate Education ²	Standards of Performance Practicum Supervisor Evaluation of GERO 131 Students
5)	it relates to a reinforced and clarified sense of civic identity and continued commitment to public action."	principles to guide work with and on behalf of older persons.	Ability to maintain ethical practice: Honest communication
6. Exhibit effective use of basic communication (written, oral and interpersonal) skills and information technology needed in a global information society. (Sac State Baccalaureate Learning Goals 3, 4)	Civic Communication Capstone achievement defined as: "Tailors communication strategies to effectively express, listen, and adapt to others to establish relationships to further civic action."	II.3. Engage, through effective communication older persons, their families and the community, in personal and public issues in aging.	Ability to present self clearly Ability to make appropriate and focused responses Ability to present ideas verbally and in writing
3. Synthesize and apply learned interdisciplinary theories and research in applied settings. (Sac State Baccalaureate Learning Goals 1, 2, 3, 5)	Civic Action and Reflection Capstone achievement defined as: "Demonstrates independent experience and shows initiative in team leadership of complex or multiple civic engagement activities, accompanied by reflective insights or analysis about the aims and accomplishments of one's actions."	III.3. Employ and design programmatic and community development with and on behalf of the aging population.	Ability to assess one's own impact on others Ability to take responsibility for one's own decisions Ability for self direction and responsibility for own learning Ability and willingness to evaluate one's own professional goals
2. Demonstrate critical thinking when analyzing diverse and complex aging issues and outcomes for elders, families, and society from an interdisciplinary perspective that is grounded in the sciences, social sciences, and humanities. (Sac State Baccalaureate Learning Goals 1, 2, 3, 5)	Civic Contexts/Structures Capstone achievement defined as: "Demonstrates ability and commitment to collaboratively work across and within community contexts and structures to achieve a civic aim."	II.4. Engage collaboratively with others to promote integrated approaches to aging. III.7 Employ and generate policy to equitably address the needs of older persons.	Ability to form and sustain collaborative relationships Ability to maintain ethical practice: Following organizational protocol and lines of communication Ability to differentiate personal and professional relationships

Practicum Supervisor Evaluation of Student

GERO 131

Course
Semester/Date of Review

The abilities listed on this form have been identified as requisite for professional practice. Each field supervisor is asked to evaluate the professional preparation of the respective student. This evaluation is to be completed by the field supervisor and subsequently discussed with and signed by the student. It is to be given to the student and turned into the Gerontology Field Coordinator with the Course Portfolio at the end of the semester. This evaluation serves as one of the final evaluation tools. Ongoing evaluation and communication with student and faculty coordinator is expected, especially when the student is performing at less than beginning competency.

INSTRUCTIONS: Please complete the following evaluation for (each) student.

Code: (1) Poor (2) Fair (3) Good (4) Excellent (5) Exemplary

Skill and Knowledge Competency Rating Scale:

- 1. Student has difficulty grasping concepts.
- 2. Student grasps idea, but does not demonstrate competency.
- 3. Student demonstrates beginning competency.
- 4. Student demonstrates competency but not consistency.
- 5. Student demonstrates competency coherently and consistently as an integrated part of the student's performance.

Behavior			corii	ıg		Examples
Ability to present self clearly	1	2	3	4	5	
Ability to make appropriate and focused responses	1	2	3	4	5	
Ability to differentiate personal and professional relationships	1	2	3	4	5	
Ability to form and sustain collaborative relationships	1	2	3	4	5	
Ability to assess one's own impact on others	1	2	3	4	5	
Ability to take responsibility for one's own decisions	1	2	3	4	5	
Ability to hear and consider viewpoints different from one's own	1	2	3	4	5	
Ability to evaluate, modify, and explain practice decisions	1	2	3	4	5	
Ability to conceptualize and to discern significance of interrelationships and to draw generalizations	1	2	3	4	5	
Ability to apply information from general to specific and from specific to general	1	2	3	4	5	
Ability to present ideas verbally and in writing	1	2	3	4	5	
Ability for self direction and responsibility for own learning	1	2	3	4	5	
Ability and willingness to evaluate one's own professional goals	1	2	3	4	5	
Ability and willingness to evaluate one's own strengths and limitations	1	2	3	4	5	
Ability to demonstrate respect for different cultures & languages	1	2	3	4	5	
Ability to maintain ethical practice:						

Behavior			corii	ıg		Examples
Confidentiality	1	2	3	4	5	
Respect	1	2	3	4	5	
Honest communication	1	2	3	4	5	
Attendance	1	2	3	4	5	
Timely completion of projects	1	2	3	4	5	
Following through on obligations and contracts	1	2	3	4	5	
Giving and receiving critical feedback	1	2	3	4	5	
Following organizational protocol and lines of communication	1	2	3	4	5	
Areas of Strength:						
Areas for Growth:						
Comments on Student's overall preparation or work in the	field	of Ge	eront	olog	y:	_
Practicum Supervisor Signature:						Date:
Student's Signature:						
Faculty Advisor Signature:						
Practicum Agency:						
Please copy w Original Copy: Gerontology Department Director		omp l Cop			t	1 Copy: Supervisor

Gerontology Department 2017-2018 Annual Program Assessment Report Q4.1 Summary of Assessment Data, Findings, & Conclusions

The focused inquiry analyzed data for 55 students who completed GERO 131 in the Fall of 2017 or the Spring of 2018. These students completed their practicums at over 30 agencies across the Sacramento area. These practicum sites included state and federal government agencies, non-profit service providers and advocacy groups, health and long-term care providers, and research institutions.

Overall, practicum site supervisors rated the gerontology students high, with average scores ranging from 4.52 to 4.95. These high scores reflect the emphasis placed throughout the gerontology curriculum on civic engagement knowledge and skills. Scores were highest for the measures relating to *Diversity of Communities and Cultures*, to *Civic Identity and Commitment*, and to *Civic Contexts/Structures*.

Although still above four, the scores were relatively lower for the three competencies related to *Civic Communication*: "Ability to present self clearly" (4.52), "Ability to make appropriate and focused responses" (4.52), and "Ability to present ideas verbally and in writing" (4.56). These data indicate an area of potential improvement by further strengthening students' abilities to present verbal and written information more clearly.

Another area for potential improvement that emerged was self-reflection, a performance measure that cut across multiple components of Civil Knowledge and Engagement. Again, while still high, the average scores for "Ability and willingness to evaluate one's own strengths and limitations" (4.65) and "Ability to assess one's own impact on others (4.54) were slightly lower than the other scores. These results suggest that students could be further supported and encouraged to engage in deeper self-reflection.

Measure	Mean		
Diversity of Communities and Cultures			
Ability to hear and consider viewpoints different from one's own	4.87		
Ability to demonstrate respect for different cultures & languages			
Ability to maintain ethical practice: Respect	4.95		
Composite	4.90		
Analysis of Knowledge			
Ability to evaluate, modify, and explain practice decisions	4.74		
Ability to conceptualize and to discern significance of interrelationships and to			
draw generalizations			
Ability to apply information from general to specific and from specific to general			
Composite			
Civic Identity and Commitment			
Ability and willingness to evaluate one's own strengths and limitations	4.65		
Ability to maintain ethical practice: Giving and receiving critical feedback			
Ability to maintain ethical practice: Honest communication			
Composite			
Civic Communication			

Measure	Mean		
Ability to present self clearly	4.52		
Ability to make appropriate and focused responses	4.67		
Ability to present ideas verbally and in writing	4.56		
Composite	4.58		
Civic Action and Reflection			
Ability to assess one's own impact on others	4.54		
Ability to take responsibility for one's own decisions	4.84		
Ability for self direction and responsibility for own learning			
Ability and willingness to evaluate one's own professional goals			
Composite			
Civic Contexts/Structures			
Ability to form and sustain collaborative relationships			
Ability to maintain ethical practice: Following organizational protocol and lines of			
communication			
Ability to differentiate personal and professional relationships	4.80		
Composite	4.82		

CIVIC ENGAGEMENT VALUE RUBRIC

for more information, please contact value@aacu.org



The VALUE rubrics were developed by teams of faculty experts representing colleges and universities across the United States through a process that examined many existing campus rubrics and related documents for each learning outcome and incorporated additional feedback from faculty. The rubrics articulate fundamental criteria for each learning outcome, with performance descriptors demonstrating progressively more sophisticated levels of attainment. The rubrics are intended for institutional-level use in evaluating and discussing student learning, not for grading. The core expectations articulated in all 15 of the VALUE rubrics can and should be translated into the language of individual campuses, disciplines, and even courses. The utility of the VALUE rubrics is to position learning at all undergraduate levels within a basic framework of expectations such that evidence of learning can by shared nationally through a common dialog and understanding of student success.

Definition

Civic engagement is "working to make a difference in the civic life of our communities and developing the combination of knowledge, skills, values and motivation to make that difference. It means promoting the quality of life in a community, through both political and non-political processes." (Excerpted from Civic Responsibility and Higher Education, edited by Thomas Ehrlich, published by Oryx Press, 2000, Preface, page vi.) In addition, civic engagement encompasses actions wherein individuals participate in activities of personal and public concern that are both individually life enriching and socially beneficial to the community.

Framing Language

Preparing graduates for their public lives as citizens, members of communities, and professionals in society has historically been a responsibility of higher education. Yet the outcome of a civic-minded graduate is a complex concept. Civic learning outcomes are framed by personal identity and commitments, disciplinary frameworks and traditions, pre-professional norms and practice, and the mission and values of colleges and universities. This rubric is designed to make the civic learning outcomes more explicit. Civic engagement can take many forms, from individual volunteerism to organizational involvement to electoral participation. For students this could include community-based learning through service-learning classes, community-based research, or service within the community. Multiple types of work samples or collections of work may be utilized to assess this, such as:

- The student creates and manages a service program that engages others (such as youth or members of a neighborhood) in learning about and taking action on an issue they care about. In the process, the student also teaches and models processes that engage others in deliberative democracy, in having a voice, participating in democratic processes, and taking specific actions to affect an issue.
- The student researches, organizes, and carries out a deliberative democracy forum on a particular issue, one that includes multiple perspectives on that issue and how best to make positive change through various courses of public action. As a result, other students, faculty, and community members are engaged to take action on an issue.
- The student works on and takes a leadership role in a complex campaign to bring about tangible changes in the public's awareness or education on a particular issue, or even a change in public policy. Through this process, the student demonstrates multiple types of civic action and skills.
- The student integrates their academic work with community engagement, producing a tangible product (piece of legislation or policy, a business, building or civic infrastructure, water quality or scientific assessment, needs survey, research paper, service program, or organization) that has engaged community constituents and responded to community needs and assets through the process.

In addition, the nature of this work lends itself to opening up the review process to include community constituents that may be a part of the work, such as teammates, colleagues, community/agency members, and those served or collaborating in the process.

Glossary

The definitions that follow were developed to clarify terms and concepts used in this rubric only.

- Civic identity: When one sees her or himself as an active participant in society with a strong commitment and responsibility to work with others towards public purposes.
- Service-learning class: A course-based educational experience in which students participate in an organized service activity and reflect on the experience in such a way as to gain further understanding of course content, a broader appreciation of the discipline, and an enhanced sense of personal values and civic responsibility.
- Communication skills: Listening, deliberation, negotiation, consensus building, and productive use of conflict.
- Civic life: The public life of the citizen concerned with the affairs of the community and nation as contrasted with private or personal life, which is devoted to the pursuit of private and personal interests.
- Politics: A process by which a group of people, whose opinions or interests might be divergent, reach collective decisions that are generally regarded as binding on the group and enforced as common policy. Political life enables people to accomplish goals they could not realize as individuals. Politics necessarily arises whenever groups of people live together, since they must always reach collective decisions of one kind or another.
- Government: "The formal institutions of a society with the authority to make and implement binding decisions about such matters as the distribution of resources, allocation of benefits and burdens, and the management of conflicts." (Retrieved from the Center for Civic Engagement Web site, May 5, 2009.)
- Civic/community contexts: Organizations, movements, campaigns, a place or locus where people and/or living creatures inhabit, which may be defined by a locality (school, national park, non-profit organization, town, state, nation) or defined by shared identity (i.e., African-Americans, North Carolinians, Americans, the Republican or Democratic Party, refugees, etc.). In addition, contexts for civic engagement may be defined by a variety of approaches intended to benefit a person, group, or community, including community service or volunteer work, academic work.

CIVIC ENGAGEMENT VALUE RUBRIC

for more information, please contact value@aacu.org



Definition

Civic engagement is "working to make a difference in the civic life of our communities and developing the combination of knowledge, skills, values, and motivation to make that difference. It means promoting the quality of life in a community, through both political and non-political processes." (Excerpted from Civic Responsibility and Higher Education, edited by Thomas Ehrlich, published by Oryx Press, 2000, Preface, page vi.) In addition, civic engagement encompasses actions wherein individuals participate in activities of personal and public concern that are both individually life enriching and socially beneficial to the community.

Evaluators are encouraged to assign a zero to any work sample or collection of work that does not meet benchmark (cell one) level performance.

	Capstone 4	Mile:	Benchmark 1	
Diversity of Communities and Cultures	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Reflects on how own attitudes and beliefs are different from those of other cultures and communities. Exhibits curiosity about what can be learned from diversity of communities and cultures.	Has awareness that own attitudes and beliefs are different from those of other cultures and communities. Exhibits little curiosity about what can be learned from diversity of communities and cultures.	Expresses attitudes and beliefs as an individual, from a one-sided view. Is indifferent or resistant to what can be learned from diversity of communities and cultures.
Analysis of Knowledge	Connects and extends knowledge (facts, theories, etc.) from one's own academic study/field/discipline to civic engagement and to one's own participation in civic life, politics, and government.	Analyzes knowledge (facts, theories, etc.) from one's own academic study/field/discipline making relevant connections to civic engagement and to one's own participation in civic life, politics, and government.	Begins to connect knowledge (facts, theories, etc.) from one's own academic study/field/discipline to civic engagement and to tone's own participation in civic life, politics, and government.	Begins to identify knowledge (facts, theories, etc.) from one's own academic study/field/discipline that is relevant to civic engagement and to one's own participation in civic life, politics, and government.
Civic Identity and Commitment	Provides evidence of experience in civic- engagement activities and describes what she/he has learned about her or himself as it relates to a reinforced and clarified sense of civic identity and continued commitment to public action.	Provides evidence of experience in civic- engagement activities and describes what she/he has learned about her or himself as it relates to a growing sense of civic identity and commitment.	Evidence suggests involvement in civic- engagement activities is generated from expectations or course requirements rather than from a sense of civic identity.	Provides little evidence of her/his experience in civic-engagement activities and does not connect experiences to civic identity.
Civic Communication	Tailors communication strategies to effectively express, listen, and adapt to others to establish relationships to further civic action	Effectively communicates in civic context, showing ability to do all of the following: express, listen, and adapt ideas and messages based on others' perspectives.	Communicates in civic context, showing ability to do more than one of the following: express, listen, and adapt ideas and messages based on others' perspectives.	Communicates in civic context, showing ability to do one of the following: express, listen, and adapt ideas and messages based on others' perspectives.
Civic Action and Reflection	Demonstrates independent experience and shows initiative in team leadership of complex or multiple civic engagement activities, accompanied by reflective insights or analysis about the aims and accomplishments of one's actions.	Demonstrates independent experience and <i>team leadership of</i> civic action, with reflective insights or analysis about the aims and accomplishments of one's actions.	Has clearly <i>participated</i> in civically focused actions and begins to reflect or describe how these actions may benefit individual(s) or communities.	Has experimented with some civic activities but shows little internalized understanding of their aims or effects and little commitment to future action.
Civic Contexts/Structures	Demonstrates ability and commitment to collaboratively work across and within community contexts and structures to achieve a civic aim.	Demonstrates ability and commitment to work actively <i>within</i> community contexts and structures <i>to achieve a civic aim</i> .	Demonstrates experience identifying intentional ways to <i>participate in</i> civic contexts and structures.	Experiments with civic contexts and structures, tries out a few to see what fits.

Appendix ___

Gerontology Assessment Plan

Reviewed and Revised June 2018 ~~~~ Program Review Fall 2018 - Spring 2019

Sac State Baccalaureate Learning Goals reflected in parenthesis at end of PLOs

PLO	Measure	Course &/or Program	Completed Date	Next Review
	Written & Oral Communication	All Core Courses	Prior to 2011	Date
1. Demonstrate understanding of fundamental interdisciplinary	Integrative Learning Value Rubric	GERO 131 (Capstone) (Program)	F12-S13 F13-S14 F14-S15 F15-S16	
evidence-based knowledge, theories, skills, values, and	TeamWork Value Rubric	GERO 122 (course & Program)	F15-S16 F16-S17	
current trends as a basis for competent gerontological practice. (1, 2, 5)	(Interdisciplinary)	GERO 131 (Capstone) (course) GERO 101, 103 (courses)	F16-17	
	Civic Engagement Value Rubric		F17-S18	F18-S19 F19-S20
2. Demonstrate critical thinking when analyzing diverse and complex aging	Integrative Learning Value Rubric	GERO 131 Capstone (Program)	F12-S13 F13-S14 F14-S15 F15-S16	
issues and outcomes for elders, families, and society from an interdisciplinary perspective that is grounded in the sciences, social sciences, and humanities. (1, 2, 3, 5)	TeamWork Value Rubric (Interdisciplinary)	GERO 122 (course & Program)	F15-S16 F16-S17	
	Civic Engagement Value Rubric	GERO 131 (Capstone) (course) GERO 130 & 131 (courses)	F17-S18	F18-S19 S19-S20
3. Synthesize and apply learned interdisciplinary theories and	Integrative Learning Value Rubric	GERO 131 Capstone (Program)	F12-S13 F13-S14 F14-S15 F15-S16	
research in applied settings. (1, 2, 3, 5)	TeamWork Value Rubric (Interdisciplinary)	GERO 122 (course & Program)	F15-S16 F16-S17	
	Civic Engagement Value Rubric	GERO 131 (Capstone) (course) GERO 130 & 131 (courses)	F17-S18	F18-S19 S19-S20

4. Demonstrate social and cultural	Integrative Learning Value	GERO 131 Capstone (Program)	F12-S13 F13-S14	
awareness, sensitivity, respect, and support of	Rubric	(3 -)	F13-S14 F14-S15 F15-S16	
multiple perspectives when interacting with others and addressing elder	TeamWork Value Rubric (Interdisciplinary)	GERO 122 (course & Program)	F15-S16 F16-S17	
needs. (2, 3, 4, 5)	Civic Engagement Value Rubric	GERO 131 (Capstone) (course) GERO 130 & 131 (courses)	F17-S18	F18-S19 S19-S20
5. Exhibit personal and social responsibility, (including life-long	Integrative Learning Value Rubric	GERO 131 Capstone (Program)	F12-S13 F13-S14 F14-S15 F15-S16	
learning) and ethical and professional behavior in all settings. (4, 5)	TeamWork Value Rubric (Interdisciplinary)	GERO 122 (course & Program)	F15-S16 F16-S17	
	Civic Engagement Value Rubric	GERO 131 (Capstone) (course) GERO 130 & 131 (courses)	F17-S18	F18-S19 S19-S20
6. Exhibit effective use of basic communication (written, oral and	Integrative Learning Value Rubric	GERO 131 Capstone (Program)	F12-S13 F13-S14 F14-S15 F15-S16	
interpersonal) skills and information technology needed in a global	TeamWork Value Rubric (Interdisciplinary)	GERO 122 (course & Program)	F15-S16 F16-S17	
information society. (3 & 4)	Civic Engagement Value Rubric	GERO 131 (Capstone) (course) GERO 130 & 131 (courses)	F17-S18	F18-S19 S19-S20
	value Rubilic	(courses)		319-320

Appendix ____

Gerontology Curriculum Map –PLOs & BGLs – Spring 2018

PLO	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6
→	Knowledge,	Critical	Theory &	Social	Personal & Social	Effective
Course ↓	Skills values	Thinking	Research	Cultural	Responsibility	Communication
	(BLG = #1, 2, 5)	(BLG =	(BLG =	(BLG =	(BLG = #4, 5)	Written, Oral,
		#1, 2, 3, 5)	#1,2,3,5)	#2, 3, 4, 5)		Interpersonal;
						Information
						technology
						(BLG = #3, 4)
MAJOR CORE						
GERO 101	I/D	D	D	D	D	D
GERO 102	I/D	D	D	D	D	D
GERO 103	I/D	D	D	D	D	D
GERO 121	I/D	D	D	D	D	D
GERO 122	I/D	D	D	D	D	D
GERO 130	D	D	D	D	D	D
GERO 131	M	M	М	М	М	M
Research Course	D	D	D			D
MULTIDISCIPLINARY CORE						
ETHN 133	I/D	D		D	D	D
FACS 141	I/D	D			D	
PSCH 151	I/D	D	D			
RPTA 117	I/D	D	D			
SWRK 151	I/D	D		D	D	D

Key: Student Learning

Level I - Introduced (I)

Level II – Developed & Practiced (D)

Level III - Demonstrated at the Mastery Level appropriate for graduation (M)